

Member of the IAAF Vetting Panel

Role

The role of the Vetting Panel (the Panel) is to determine the Eligibility of all persons seeking to be appointed or elected as an IAAF Official (Applicants) as well as those seeking to remain as IAAF Officials (Existing IAAF Officials).

The Panel is expected to meet at least three times a year and on an ad hoc basis as necessary to respond to the need to conduct vetting in accordance with the Vetting Rules (the Rules). The appointment runs from December 2018 until the 2019 Congress (September 2019) and the volume of work for the Panel is likely to be intensive during that period. The Panel shall undertake its work at meetings of the Panel and in between meetings as is necessary to fulfil its responsibilities. The Panel shall be assisted in its work by the IAAF's Ethical Compliance Officer (Ethical Compliance Officer).

The role is that of a Legal Member of the Panel, who will have strong legal experience, including preferably of the Court of Arbitration for Sport, as well as experience in the vetting or screening of applicants and candidates to official positions.

Responsibilities

The Member of the Panel will have at least the following responsibilities:

- To advise the Panel in ensuring that it arrives at balanced and objective decisions in the performance of its agreed role and functions
- To act at all times independently of the IAAF, for the sole purpose of conducting a full and fair assessment of the Eligibility of each Applicant and Existing IAAF Official
- To instruct and oversee review by the Ethical Compliance Officer of the information disclosed by Applicants and Existing IAAF Officials in accordance with the Rules
- To instruct and oversee the gathering of additional information by the Ethical Compliance Officer from publicly available sources and external business intelligence agencies as deemed necessary by the Panel for a proper determination of Eligibility
- To make decisions on Eligibility in a timely and efficient manner in accordance with the timeframes set out in the Rules, and to report to Council accordingly
- To report issues and matters of concern to the Head of the Integrity Unit where considered to be potentially relevant to the work of the Integrity Unit.

Personal Attributes

- A person of impeccable integrity
- Strong governance experience
- Strong experience in the vetting or screening of applicants or candidates to official positions

- Strong legal knowledge and experience
- Experience in the Sports sector an asset
- Experience of the Court of Arbitration for Sport an asset

Remuneration

Annual fee, associated expenses

Selection Process

The IAAF will be responsible for recommending to the Council the preferred candidate for appointment following completion of the search and selection process.

How to Apply

Applications to the email address panel-candidates@iaaf.org ref: Vetting Panel must include the following:

- A full **Curriculum Vitae**
- **Confidential contact details** including address (work and home), telephone numbers (including mobile) and confidential email address
- **Referees:** full contact details of three referees. Please note that referees will only be contacted after prior consultation with you. It is the applicant's responsibility to ensure that referees are willing to provide a reference when contacted by any member of the selection team

Deadline for applications is 16 November.

The IAAF is an equal opportunities employer and welcomes applications from a full diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.